



Coxswain Grade 1

MAR20313 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)

Australasian Maritime Institute (AMI) is now offering training and assessment of the Coxswain Grade 1 Near Coastal qualification, in partnership with North Regional TAFE (NRT) #52788

The **2-week** fulltime, face to face course is designed to provide students with knowledge, skills and competencies, which qualify them to:

- a) Command and operate a vessel <12 m long in inshore waters, carrying passengers and with propulsion power;
 - for an inboard engine – < 500 kW; or
 - for an outboard engine – unlimited; and
- b) Under the same propulsion power limits, command and operate vessel <12m long:
 - as a tender or auxiliary vessel – within 3 nm of a parent vessel in the Exclusive Economic Zone (EEZ);
 - within waters designated for a specific purpose by a state or territory authority which permits holders of this certificate to operate (subject to any conditions that it may impose).

The following Units of Competency, form the qualification requirements for MAR20313 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal):

Units of Competency:

MARB002 Perform basic servicing and maintenance of main propulsion unit and auxiliary systems
MARC005 Operate inboard and outboard motors
MARC006 Operate main propulsion unit and auxiliary systems
MARH001 Plan and navigate a passage for a vessel up to 12 metres
MARI001 Comply with regulations to ensure safe operation of a vessel up to 12 metres
MARJ001 Follow environmental work practices
MARK001 Handle a vessel up to 12 metres
MARN002 Apply seamanship skills aboard a vessel up to 12 metres
MARF001 Apply basic survival skills in the event of vessel abandonment
MARF002 Follow procedures to minimise and fight fires on board a vessel
MARF004 Meet work health and safety requirements
MARF005 Survive at sea using survival craft

Costs

Coxswain Grade 1 Near Coastal - **\$1408.56**

AMI are delivering this training and assessment and collecting fees on behalf of NRT. Students are engaging in government funded training.

Please view the Department of Training and Workforce Development's course fees rate document for further fee information or further information is available in the Policies and Procedures of AMI.

Refunds/Rescheduling/Cancellations

If a student is unable to attend a scheduled course, AMI offers to refund or to reschedule attendance. In the event of a refund – a full refund (100%) will be provided to all students/employers where the request has been made seven (7) days prior to the course commencing.

If the request is made within three (3) days of the course commencing, AMI reserves the right to retain 30% of the fees paid for administrative purposes.

If the request is made on the day of the course commencing, no refund will be available to students/employers. Unless a medical certificate is provided and or a letter from an employer or evidence of compassionate grounds (AMI Management will make a final determination).

In the event of course cancellation, where the course has been cancelled by AMI, we will ensure that all students/employers are offered the opportunity to reschedule, receive a full refund of all fees/deposits paid and or offer another Registered Training Organisation to provide the training.

Further information is available in the Policies and Procedures of AMI.

Appeals, Complaints and Grievances

If a student is dissatisfied with an assessment result, in the first instance they are directed to discuss with their Trainer and Assessor, and request clarification and feedback. Further assessment may be undertaken resolve the assessment result.

If a student remains dissatisfied with the outcome, an Appeal on the Assessment can be lodged with the administrant team and the Training Manager and/or Managing Director, will commence a review in to the assessment processes. A copy of the Appeal form can be obtained from reception and or from AMI's website.

Further information is available in the Policies and Procedures of AMI.

If a student wishes to lodge a complaint or grievance, in relation to the activities or actions of an AMI staff member or contactor, they are requested to lodge their complaint in writing and/or by completing a Complaints and Grievance's Form, available from reception and or from AMI's website. Upon receipt of any complaint or grievance, all allegations will be investigated by the Managing Director and an appropriate outcome reached with the complainant.

Further information is available in the Policies and Procedures of AMI.

Student welfare

The welfare of all students attending AMI, is our priority, anything that the staff of AMI, can do to assist students with their studies is a priority, our policies and actions reflect that our students are our priority. If an "event" occurs that jeopardises the safety and welfare of any of our students, we

would request that the management of AMI, is notified immediately and all measures will be undertaken to rectify any situation (within our control).

Further information is available in the Policies and Procedures of AMI.

When and where is course run?

The Coxswain Grade 1 Near Coastal, course is run regularly at AMI, located at 61 Quill Way, Henderson WA. Please contact reception for specific course dates.

What will you need?

Lunch – there is a lunch bar within walking distance	Enclosed footwear
Passport photograph	Pre-requisite evidence (if applicable)
Writing materials (e.g. pen, pencil) and paper	Parallel ruler and compass
2HB pencils and eraser, Charts will be supplied.	

Certification

On successful completion of the full course, students will receive a qualification MAR20313 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal) from North Regional TAFE.

This qualification meets Australian Maritime Safety Authority (AMSA) requirements for Coxswain Grade 1 Near Coastal Certificate of Competency.

Your qualification will be issued within 30 days from the end of the course, by North Regional TAFE, providing that all fees have been paid and all units of competency have been successfully achieved.

AMSA requirements

Elements of Shipboard Safety

This certificate is required when you make an application to AMSA for your Certificate of Competency, it is part of the qualification requirements, but some students may hold this or equivalent certification. Please check with administration as this two-day course is scheduled prior or after delivery of the main course requirements and incurs additional fees.

VHF or Marine Radio

This certificate (licence) is required, when you make an application to AMSA for your Certificate of Competency, but is not a qualification requirement. AMI offers Marine Radio, please enquire for further course details and fees.

Apply first aid

This certificate is required when you make an application to AMSA for your Certificate of Competency, and is not a qualification requirement. AMI does not currently offer this course.

Refer to the AMSA website for further requirements: www.amsa.gov.au

Validity

The Coxswain Grade 1 Near Coastal, Certificate of Competency is valid for five years. You will need to revalidate with AMSA, prior to expiry of your Certificate of Competency.

